



LOCAL

STUDENT

FEES

G U I D E

2024

CONTENTS

Important Terms and Conditions	3
Fee Clearance	5
Payment of Tuition and Residence fees	6
Fee Balance Enquiry	7
Academic Fees	8
Full time Research Masters and Doctoral Continuing fees	13
Conditions of Masters and Doctoral Remission	14
Diplomas and Certificates	16
Miscellaneous Fees	17
Residence Fees	18
Withdrawal from the University	19
Important Dates	19
Guidelines for Sponsors	20

IMPORTANT TERMS AND CONDITIONS

1. The Council of the University reserves the right to amend all fees, without giving prior notice, during the course of the academic year.
2. All fees are payable in full, irrespective of whether the academic program is interrupted by factors beyond the University's control, e.g. strikes, student boycotts, civil unrest, or other disruption on campus. Full fees are payable in the case of suspension or expulsion of a student resulting from any disciplinary measures.
3. Although the information in this Student Fees Guide has been compiled as carefully as possible, the University accepts no responsibility for any errors or omissions.
4. No cheques will be accepted by the University Cashiers.
5. Students who have outstanding balances from the previous year, or students who have not, by due date, paid the required registration deposit for the current year, will not be permitted to register until the total outstanding amount and/or the registration deposit has been paid in full.
6. Students who are indebted in any manner whatsoever to the University, will have their examination results together with their degree or diploma certificate and/or academic record withheld.
7. Students, parents, guardians and/or sureties in breach of these terms and conditions shall be liable to pay all legal costs incurred by the University as a result thereof, based on the prevailing attorney and client rate, in consequence of which their details may be forwarded to credit-rating bureaus.
8. Electronic fee statements will be emailed to the student's university email address periodically. By virtue of the student registering, the student, parent, guardian or surety accepts responsibility for payment of all fees by the due dates, irrespective of whether an account has been rendered or not. It is the responsibility of the student to inform the University of his/her correct residential/ postal address or changes thereto and to make enquiries regarding the fee account timeously.
9. All students are required to provide the University with valid bank account details for refund purposes, i.e. bank name, branch code, bank account number and account type. An official bank details form may be downloaded from the Student Portal on the University website (shortcut: <https://ukzn.ac.za/wp-content/uploads/2017/02/Student-Refund-Form.pdf>) or requested from the Fees Office at any Campus.
10. The University will only refund surplus monies on request. Such refunds will be made electronically into the student's/parent's or sponsor's bank account and no cash or cheque refund will be considered. The maximum limit per refund is R75 000.00 per week.
11. Self-funded students that are requesting refund of excess fees are required to complete a refund form and submit this to the Fees Office on their Campus. Funded students are requested to consult their Funding Advisor. All refund requests should be accompanied by:
 - a copy of a student card;
 - proof of payment of the funds being claimed;
 - a standard SAPS affidavit from the payer other than student or sponsor confirming payments' and granting permission to the university to process the refund payable to student's bank account.
 - a letter of authorization from the entity that made the payment(s); and
 - a copy of the student's official South African identity document or valid passport.

Refund forms are for internal administration use only and may be downloaded from the Student Portal on the University website (shortcut <https://ukzn.ac.za/wp-content/uploads/2020/01/Bank-Detail-Form.pdf>) or requested from the Fees Office on all Campuses. Bank and other charges arising from incorrect details provided will be billed into the student's account.

12. Interest is calculated in terms of the provisions of the National Credit Act No. 34 of 2005 and will be charged as follows:
 - From 1 May 2024 on 60% of the total fees outstanding or full fees if registered for one semester only;
 - and
 - From 1 September 2024 on all amounts outstanding;

- From 1 January 2024 on all accounts still outstanding for previous years.
13. The registration deposit as approved by council is a compulsory minimum fee that is payable by all students other than NSFAS recipients, before registration. Students who are receiving employee benefits are also required to pay the registration fee as well as any outstanding fees from the previous year. The following deposits have been approved for the 2024 registration;
- Tuition: R 4 600 Residence: R 3 600
14. Students are urged to acquaint themselves with the requirements governing withdrawal from the University and/or Residence and the cancellation of modules.

STUDENT FINANCIAL SERVICES CONTACT INFORMATION

POSTAL ADDRESS: University of KwaZulu Natal Private Bag
X54001
Durban
4000

EMAIL: edgewoodfees@ukzn.ac.za;
medschfees@ukzn.ac.za;
westvillefees@ukzn.ac.za;
howardfees@ukzn.ac.za;
pmbfees@ukzn.ac.za

WEBSITE:

<http://www.finance.ukzn.ac.za>

TELEPHONE:

031 260 7111

FEE ENQUIRY AND CASHIERS OFFICE HOURS:

Monday to Friday 8H30 – 15H30

STUDENT SELF HELP SERVICE:

sc.ukzn.ac.za

1. FEES CLEARANCE

1.1 OUTSTANDING FEES

Returning students must ensure that all outstanding fees are paid in full prior to registration. To avoid penalties, fees for the 2024 academic year must be paid in full as follows:

30 April 2024 - 60% of outstanding fees (annual registration) or 100% of fees if registered for semester 1 only;

31 August 2024 – Total balance outstanding;

Failing to settle fees by due dates may result in withholding of examination results, as well as immediate withdrawal of student from second semester registration. Interest at the prevailing rates will apply. For the 2024 academic year, interest has been approved at 9% p.a.

1.2 SPONSORSHIPS, SCHOLARSHIPS, BURSARIES AND LOAN

1.2.1 IMPORTANT CONDITIONS

1.2.1.1 Tuition and residence fees are a first charge on any scholarship, bursary or loan granted by the University or paid to the University, for the benefit of students. Students may withdraw surplus funds, by application, provided payment has been made to the University by the sponsor and WRITTEN authorization from the sponsor has been supplied acknowledging University Merit Scholarships and any other additional or top-up funding with permission to refund the student.

1.2.1.2 Refunds will NOT be processed on debit fee balances. As a result, any allowances will be forfeited where students have unpaid fees from the previous year(s) and/or have failed to honour any repayment arrangement made in respect of said unpaid fees.

1.2.1.3 Funds for other purposes, e.g. text books or living expenses, may be withdrawn per University term or per semester (paid only into the student bank accounts) provided that the funds have been credited to the fee accounts. Refunds will commence in the first week of March.

1.2.1.4 A valid student identity card must be produced for enquiries, cash withdrawals and other services at the Student Funding, Student Fees and Cashier's Office

1.3 NSFAS FUNDED STUDENTS:

Students who have been approved for NSFAS funding will be cleared for registration once the University receives a list of approved students from NSFAS. Only NSFAS approved students who do not have outstanding fees from the previous year(s) will be automatically cleared for registration.

1.4 SCHOLARSHIPS AND EXTERNAL BURSARIES STUDENTS

1.4.1 The University of KwaZulu-Natal scholarships are made up of Undergraduate & Postgraduate Scholarships based on academic merit. Automated financial clearance for registration are granted for this category of funding, provided there are no outstanding fees from prior years.

1.4.2 Bursary Confirmation letter

Student Funding Office require an official sponsorship letter from each sponsor addressed to the University of Kwazulu-Natal with the organization logo, letterhead, contact details and signed by the

designated person of authority clearly indicating the student's details and the confirmation that the stipulated funds will be paid directly TO THE UNIVERSITY (NOT TO THE STUDENT).

The sponsorship letter must also specify the exact amount of award OR if the bursary covers 100% of all costs or only specific costs such as tuition fees, accommodation fee, meal allowance, book allowance, laptop, stipend, travel-transport and/or any other related academic fee. Please also note that a laptop is an admission requirement for all first-time entrants.

The sponsorship letter must be submitted by the sponsor in advance to the respective College Funding Advisor – at least three (3) working days prior to registration – to allow enough time for verification and granting of financial clearance.

Students that are receiving employee benefits are not included in this category and will only receive financial clearance once the required minimum registration fees as well as any outstanding debt from previous year(s) have been paid in full.

1.5 BANK LOAN STUDENTS

Bank loan approvals, addressed to the University and confirming the amount of the loan which have been granted, clearly indicating that payment will be made directly TO THE UNIVERSITY (NOT THE STUDENT), should be submitted to the Student Fees Office at least three (3) working days prior to registration to allow for verification and granting of financial clearance. Where the bank makes payment of the loan directly to the student, financial clearance will not be granted until the required registration deposit for the current academic year and all outstanding fees have been paid into the University bank account prior to registration.

2. PAYMENT OF TUITION & RESIDENCE FEES

2.1 PAYMENT PRIOR TO REGISTRATION

Please note that the University does not accept cash deposits greater than R500 on campus. Students need to make use of payment methods listed below. Ample waiting period must be allowed for fee clearance depending on the payment method chosen.

1. Direct deposit – overnight clearance
2. EFT – up to five (5) working days
3. Foreign payment – 2 weeks

2.2 METHOD OF PAYMENT

Payment can be made as follows:

2.2.1 Electronic Funds Transfer (EFT)/ Direct Deposit payments (**FOR SELF FUNDED STUDENTS- NOT FOR SPONSOR DEPOSITS**)

Bank	:	Standard Bank
Branch Code	:	045426
Account Number	:	053081072
Reference	:	Student Number ONLY

Students should write their valid UKZN student numbers clearly on the deposit slip. A copy of a deposit should be emailed to westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za, medschfees@ukzn.ac.za, or dropped off at the Student Fees office on your campus. An **original** bank stamped deposit slip must be produced in the case of a query.

2.2.2 Payment via the Internet should be made at least five (5) days prior to registration and the student number must be quoted as the Beneficiary reference.

The Postgraduate Tuition Fee Remission and NSFAS Funding must be paid in the relevant academic year. Processing late awards and retrospective payments in the New Year cannot be considered due to budgets and accounting procedures that are finalized by the year end.

2.2.3 University Bank details for Sponsored Students **(NOT FOR SELF-FUNDED STUDENTS)**

Bank	:	Standard Bank - Main Account
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053080998
Reference	:	Sponsor Bursary Code-Student Details
Fax proof of deposit	:	031-260 7735

An official Sponsor Payment Letter with the students' details and the allocation per student, including the proof of deposit/s, must reach the respective College Funding Advisors direct from the sponsor timeously to allow for confirmation of receipt of funds so that the fee account/s is/are credited accordingly.

2.3 PAYMENT AT THE UNIVERSITY CASHIERS

The University accepts all MasterCard/Visa debit cards and credits cards (except American Express and Diners Club cards) and cash (up to a maximum of R500). No cheques will be accepted at any University Cashier office. COVID-19 health measures are to be observed at all times.

2.4 DEBIT ORDER FACILITY

Students and parents can use the debit order system whereby the balance (with exception of the initial deposit) can be paid in eight equal instalments from 1 March to 1 October. The debit order application forms are obtainable from the Student Fees offices on all campuses. Completed forms must be returned to the Student Fees office on your relevant campus no later than the close of registration. This method of payment has the advantage of improving students/ parent's cash flow situation. The debit order application form lists the conditions governing the facility and all applicants should note that any breach of the condition will result in the full balance of fees becoming due and payable immediately, without further notice.

2.5 PAYMENT - NSFAS FUNDING, SCHOLARSHIPS AND BURSARIES

It is the responsibility of the student to check that their academic registration is correct and to also monitor their fee balance regularly. A student should ensure that their funding is processed before each semester results are released. A student remains liable for any outstanding amount not paid by the sponsor.

3. FEE BALANCE ENQUIRY

A. Email: westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, medschfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za with your student number followed by the words: FEE STAT in the subject box, e.g. 213580812 FEE STAT

B. Fees Statements are available on-line. Steps to retrieve it are as follows:

- Go to <https://sc.ukzn.ac.za>
- Log onto Student Central.
- Click on SELF HELP tab and choose Student I-Enabler.
- Click on Student Enquiry (Tab to the left).
- Click on Summarize Statement of Account.

- Your fee balance will appear. Click on FEE to get your full statement.

4. ACADEMIC FEES

Fees are charged per module on a semester basis. Tuition fees include laboratory fees, examination fees (excluding supplementary examination fees), library subscriptions, student facilities and personal accident insurance. Charges relating to the provision of additional material, e.g. supplementary/lecture notes, field trips, copyright fees, where applicable, will be raised separately, depending on the particular modules for which students are registered. Prescribed text books are explicitly excluded from the definition of tuition fees. Details of the charges for each module, as well as supplementary charges, may be obtained from the offices of the various Colleges, Student Fees and Student Academic Administration.

Copyright charges are levied per semester on students that are pursuing an Undergraduate degree, Honors degree and Postgraduate diplomas.

Student Levy is payable by all registered students.

Proforma statements that are generated by the College & School academic services are for guideline module costs only for non-registered students.

Once a funded student has met the requirement of 1.4.2 above and has completed registration an official account is generated with the University logo and actual fee costs to request payment from sponsors.

IMPORTANT: PLEASE NOTE

The fees listed are for guideline purposes only. They indicate the approximate amounts payable by students who are registered for the normal academic load for a full year on a full-time basis. The actual fees payable by a student will depend on the specific modules for which the student has registered during the year.

In the event of a material error or omission, the full fees as calculated by the University becomes payable. (Also see point 3 of Important Terms and Conditions)

College of Health Sciences	Approximate
Bachelor Degree	
B Audiology	53530
B Speech Language Pathology	55261
B Dental Therapy	47561
B Medical Science: Anatomy	53299
B Medical Science: Physiology	47446
B Occupational Therapy	52848
B Optometry	47100
B Pharmacy	47100
B Physiotherapy	48254
B Sport Science	49974
B Nursing	41813
B Nursing (Advance Practice)	59278
B Medicine & B Surgery	60202
B Oral Hygiene	42967
2. Honours	
Medical Science in Anatomy	32445
Medical Science in Medical Biochemistry	40449
Medical Science in Medical Microbiology	45526
Medical Science in Physiology	50058
Nursing	44294

Sports Science	40984
3. Masters	
3.1 Thesis/Dissertation	
Year 1	37491
Continuing Years	18756
Subsequent Year	5140
3.2 Coursework and Dissertation	
Masters Medicine/Medical Science	53089
Masters of Hand Therapy	53394
Masters of Health Science	96350
Masters of Medicine-Public Health	77353
Masters of Medicine-Occupational Medicine	59058
Masters of Medical Science-Medical informatics	38403
Masters of Medical Science	43460
Masters of Nursing	63307
Masters of Pharmacy	96361
Masters of public health	42474
Masters of Philosophy in Group Therapy	53194
4. Doctorates	
Year 1	37491
Continuing Years	18745
Subsequent Year	5129

College of Law and Management	Approximate Annual Fees(R)
1. Bachelor Degree	
B Laws	50404
B Laws (Part-time)	38959
B Admin	38456
B Business Administration	46040
B Business Science	55198
B Com	53089
B Com Accounting	58397
2. Honours	
Management Accounting	45065
Commerce (Other)	39421
Information Systems &Technology	41320
3. Masters	
3.1 Thesis/Dissertation	
Year 1	32770
Continuing Years	16385
Subsequent Year	5696
3.2 Coursework and Dissertation	
Masters in Law	35120

Masters of Commerce (Human Resource Mgt; Industrial Relations; Information Systems; Management; Marketing)	52617
Subsequent Year (Dissertation)	3356
MCom Leadership Studies	33473
Masters of Business Administration - (MBA)	93434
Masters of Commerce (Maritime Studies)	67513
Masters in Commerce (Accounting, Economics, Taxation, LLM Taxation, IT)	62740
Masters of Administration MPA (1 st Year)	33137
Masters of Administration MPA (2 nd Year)	16385
Subsequent Year	3304
Masters of Commerce (Taxation)	67524
4. Doctorates	
Year 1	38519
Continuing Years	19259
Subsequent Year	5696

College of Agriculture, Engineering and Science	Approximate Annual Fees(R)
1. Bachelor Degree	
B Sc Eng: Agricultural	58901
B Sc Eng: Chemical	59237
B Sc Eng: Civil	59027
B Sc Eng: Computer	59583
B Sc Eng: Electrical	59583
B Sc Eng: Electronic	59583
B Sc Eng: Mechanical	59583
B Sc Land Surveying	61870
B Sc GIS and Earth Observation	53677
B Sc in Agriculture (Agribusiness)	55334
B Sc in Agriculture (Agricultural Economics)	52733
B Agricultural Management	43921
B Agriculture in Agri Ext & Rur Res Mgnt	53677
B Sc Agriculture - Agricultural Plant Sciences	53677
B Sc in Agriculture - Animal and Poultry Science	53677
B Sc in Agriculture-Plant Pathology	53677
B Sc in Agriculture - Soil Science	53677
B Sc Stream Life and Earth Sciences Stream (LES)	60474
B Sc Mathematics Stream(M)	50740
B Sc Applied Chemistry	50740
B Sc Applied Physics	48273
B Sc Biological Sciences	45728
B Sc Chemistry and Chemical Technology	51070
B Sc Computer Science & Info. Technology	50686
B Sc Crop & Horticultural Science	52061

B Sc Dietetics	50740
B Sc Environmental Science	48065
B Sc Geological Sciences	53677
B Sc Industrial and Applied Biotechnology	53876
B Sc Marine Biology	50740
B Sc 4-year Augmented Program	46732
BSc Environmental Earth Science	61408
BSM Bachelor of Science	52733
Engineering Access Program	29896
2. Honours	
Science	43397
Agriculture	40050
BScHons Biochemistry	43250
BScHons Microbiology	43250
BScHons Plant Pathology	46460
BScHons Genetics	44844
BScHons Forensic Genetics	43113
3. Masters	
3.1 Thesis/Dissertation	
Year 1	40963
Continuing Years	20486
Subsequent Year	6010
3.2 Coursework and Dissertation	
MScEng in Waste and Resource Management	53 646
4. Doctorates	
Year 1	40963
Continuing Years	20486
Subsequent Year	6010

College of Humanities	
	Approximate
	Annual Fees(R)
1. Bachelor Degree	
B. Art	49628
B Ed	43926
B A Cultural & Heritage Tourism	55135
B A Cognitive Science	67324

B Soc Sc Extended Programme	45253
B Theology	53005
B A International Studies	56604
B A Music	58744
B A Music & Drama Performance	58744
B A Philosophy, Politics & Law	58869
B Soc Sc Housing	58744
B A Visual Art	52061
B Soc Sc (General Studies)	56069
B Soc Sc Pol, Phil & Economics	40050
B Soc Sc Geography & Environmental Management	59037
B Soc Sc Government, Business & Ethics	68090
B Soc Sc Management & Communication Studies	50593
B Architectural Studies	62625
B Music	59016
B Social Work	60611
2. Honours	
Social Science	48065
Theology	34711
Criminology and Forensic Studies	34711
Community and Development Studies	34711
BEducation	37386
B Arts	37029
3. Masters	
3.1 Thesis/Dissertation	
Year 1	37491
Continuing Years	18745
Subsequent Year	5140
3.2 Coursework and Dissertation	
Masters in Arts	35120
Masters in Education	35120
Masters in Social Science	35120
Masters in Theology	33480
Masters in Architecture	Contact College
Masters in Music	26487
4. Doctorates	
Year 1	37491
Continuing Years	18745
Subsequent Year	4890

Full time Research Masters and Research Doctoral Studies

First time full research Masters and Doctoral students qualify for fee remission.

Students must communicate with the Higher Degrees Office to take them through the ONLINE Application using The Higher Degrees Management System (HDMS)

There is just 1 screen for the fee remission as part of the online HDMS application process to either accept or decline the fee remission award.

Once the student accepts the fee remission terms and conditions, registration clearance and payment are automated.

Continuing Fees Schedule (Research Students)			
	Doctorate	Masters	Masters
Group 1	Human Sciences, Law, Management Studies, Nursing, Social Science	Accountancy, Art, Commerce, education, Fine Arts, information Studies, Law, Music, Nursing, Social Science, Theology, Psychology and Social Work	Approx.R18747 per year or R9375 per semester
Group 2	Agriculture, Architecture, Geography, Engineering, Medicine, Science, Dev Studies, Health Sciences.	Agriculture, Architecture, Construction Mgmt., Dev Studies, Engineering, Geography, Land Surveying, Science, Urban and regional Planning, Health Sciences.	Approx. R18747 per year or R9375 per semester

Kindly refer to point 5 of the Conditions of Remission on the next page.

NOTE: the above fees cover tuition fees only and do not include accommodation, food, transport or any other expenses.

The Executive Management Committee has approved the following capped maximum student award values.

Undergraduate Degrees; Honours; PG Diplomas	R200 000
Masters	R270 000
Doctoral	R340 000

These capped maximum values will apply for the 2024 period and may be reviewed annually or bi-annually.

The following Conditions are applicable:

TERMS AND CONDITIONS APPLICABLE TO FEE REMISSION FOR POSTGRADUATE STUDIES
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A. DEFINITION OF TERMS:

“You/Your”	a student registered for postgraduate study at the University and who is eligible for remission of fees;
“University”	means the University of KwaZulu-Natal, a public higher education institution in terms of the Higher Education Act No. 101 of 1997, as amended
“Fee Remission Period”	the Fee Remission Period applicable is 12 months (2 semesters) for a Master's student and 36 months (6 semesters) for a Doctoral student;
“Full-Time Student/s”	means a student who is able to devote at least 40 hours a week to their studies and undertake a full credit load of coursework and/or research in each semester;
“Part-time Student/s”	means a student who is unable to devote the required time to their studies and spreads their degree over a longer period, taking fewer credits than the required credit load of a Full-Time Student in each semester.

B. CONDITIONS APPLICABLE TO REMISSION OF FEES GRANTED BY THE UNIVERSITY

- I. Fee remission is **ONLY** available to You if You are a Full-Time registered student and undertaking a Masters by Research or Doctoral degree.
- II. During the Fee Remission Period no tuition fees are payable by You. Notwithstanding any fee remission granted in respect of tuition fees, You will remain liable for any levies and ad hoc charges that will be levied to Your student account. These charges may include, for example, lecture note fees, costs for DALRO copyright fee or a co-curricular levy).
- III. A continuation fee is payable by You as set out in the continuing fees schedule for Full-Time Students (research Masters and Doctoral) if You do not complete Your studies within the Fee Remission Period. Full-time continuing fees are payable even if You change Your registration from Full-Time to Part-Time

save and except for clause VII below.

- IV. If You drop out, that is deregister, are excluded for any reason whatsoever, or You fail to re-register before the final date for registration in any subsequent academic year/semester, You will be liable to immediately repay the University the full amount of the fee remission received to date, and any scholarships, bursaries or grants received from the University Main Fund.
- V. You will not be permitted to register or remain a registered student if You default on payment of any funds due to the University, including any charges for interest, collection commission or other charges which may be applicable.
- VI. If You initially register as a Full-Time Student and subsequently change Your registration to Part-Time within the first semester/ first 6 months of date of registration, the fee remission will be forfeited. You will be then charged part-time tuition fees as per the student fees schedule for the Part-Time Students (research Masters and Doctoral) for the first and subsequent years of study. You will be liable to immediately repay the University the full amount of the fee remission received to date subject to clause IV above.
- VII. If You initially register as a Full-Time Student and subsequently change Your registration to Part-Time in the second semester/ second 6 months since date of registration, in the second or subsequent years of study, You will be charged continuation tuition fees as per the continuation fees schedule for Full-Time Students. You will not be liable to repay the entire amount of fee remission received to date subject to clause IV above.
- VIII. If You initially register as a Part-Time Student and subsequently change Your registration to that of a Full-Time Student, You will not be eligible for fee remission.
- IX. You and/or Your dependents will not qualify for tuition fee remission if You and/or Your dependents are in receipt of staff fee remission or eligible to receive staff fee remission.
- X. If You are found guilty of any misconduct or offence during the course of Your studies, the fee remission, any scholarships and/or grants awarded to You from the University may be withdrawn.
- XI. The above fee remission conditions apply to all students who receive fee remission from the University. The student is liable for the fees as outlined above.
- XII. Fee remission is applicable to students pursuing their first Masters and Doctoral degree, and not additional qualifications at the same level.

DIPLOMAS AND CERTIFICATES

College of Health Sciences

Post graduate diploma in occupational health	40376
Post graduate diploma in public health	42673
Post graduate diploma in family medicine	40376
Post graduate diploma in eHealth	40491

College of Law & Management

Postgraduate diploma in accounting (PMB & West)	39274
	36106
Postgraduate diploma in Business Administration (Westville)	
Postgraduate diploma in finance, banking, and investment management (PMB & Westville)	50435
	50435
Postgraduate diploma in Financial planning	
Postgraduate diploma in forensic investigation and criminal justice (Howard College)	40774
	50058
Postgraduate diploma in Human Resource Management (PMB & Westville)	
	41792
Postgraduate diploma in industrial relation (Howard College)	
	45002
Postgraduate diploma in leadership (Westville)	
	50058
Postgraduate diploma in local economic development	
	50058
Postgraduate diploma in Management	
	36106
Postgraduate diploma in maritime studies (Howard College)	
Post graduate diploma in Marketing & Supply Chain Management (PMB & West)	50058

College of Humanities

Postgraduate diploma in community development (Howard college)	37029
	52345
Postgraduate diploma in child protection in emergencies.	
	35959
Postgraduate diploma in Fine arts (PMB)	
	37889
Postgraduate diploma in higher education	
	36557
Postgraduate diploma in information studies (PMB)	
	36263
Post graduate diploma in museology (PMB)	
	36568
Postgraduate diploma in records and archival management (PMB)	
PGCE	31396

College of Agriculture, Engineering and Sciences

Postgraduate diploma in food security	27064
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5. MISCELLANEOUS FEES

DISCRIPTION	R
Re-mark fees	535
Academic Record / Credit Certificate	120
Application Fee (non-refundable)	210
Application Fee (SADC Countries)	490
Change of Mind	150
Car Parking Disc	275
Copyright/DARLO Charges (per semester)	102
Degree Status Fee	120
External Examinations	2200
Extended DP	2470
Exemption Fee per module	194
Late Application fee (non-refundable)	420
Application fee (outside Africa)	\$153
Laboratory Fees (External Students) per semester	2070
Unpaid Electronic rejections returned by the Bank	220**
Monthly Electronic Payment Fee (Installment Facility)	11**
Replacement/Duplicate Degree/Diploma certificate	350
Replacement of Student Identity Card	30
Supplementary Exam Fee	780
Statement of degree completion	120
Student Levy	300
Syllabuses/ Transcript supplement	490
Letter of Completion (before conferment)	120
Confirmation of qualification	120

NB: ** Subject to change.

6. RESIDENCE

STUDENT RESIDENCE FEES 2024	NORMAL ROOM	LARGE ROOM
All Degrees		
Semester Fees	R23 852	R23 807
Annual Fees	R43 396	R47 614
First Year Medical Students		
Semester Fees	R21 698	R23 807
Annual Fees	R43 396	R47 614
Second Year Medical Students		
Semester Fees	R24 335	R26 703
Annual Fees	R48 671	R53 407
Third Year Medical Students		
Semester Fees	R24 336	R26 703
Annual Fees	R48 671	R53 407
Fourth Year Medical Students		
Semester Fees	R23 309	R25 579
Annual Fees	R46 618	R51 158
Fifth Year Medical Students		
Semester Fees	R23 309	R25 579
Annual Fees	R46 618	R51 158
Sixth Year Medical Students		
Semester Fees	R24 922	R27 348
Annual Fees	R49 844	R54 696
Post Graduates		
Annual Fees (including vacation periods)	R53 504	R58 715

Fee charges for occupying residences during the University's July and December vacation periods are not included in the above student residence fees as they are dealt with separately through DSRA's vacation accommodation processes.

7. WITHDRAWAL FROM THE UNIVERSITY

7.1 The University is not obliged to grant any refund of fees to students who withdraw from the University. Any refund may, however, be granted at the University's sole discretion, provided the relevant college office is notified in writing on the official withdrawal form, before the closing date allowed for such withdrawals as stated on the annual Senate-approved sessional dates. **Students who withdraw from the University without completing a withdrawal form will remain liable for the payment of full fees due for the entire registration period.** Please refer to Section 8 of this document for more information on applicable fees when withdrawing from the University or deregistering for one or more modules.

Students wishing to change their curricula (modules or degree/diploma) must complete the applicable Change of Curriculum forms, which are available from all College Offices. College Offices will confirm the effective dates for all approved changes.

7.2 Withdrawal from residence is **not automatic**. Students who withdraw from the University, if also registered for residence, should immediately contact the Department of Student Residence Affairs (DSRA) to officially withdraw from residence as well. **Students who withdraw from residence without completing and submitting a withdrawal form to DSRA will remain liable for the payment of full fees due for the entire registration period, regardless of whether or not they stayed in residence.**

7.3 In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Manager: Student Residence Affairs.

7.4 Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.

8. IMPORTANT DATES

09 January 2024	Start ONLINE registration for students;
28 March 2024	Final Date for withdrawal from a module; Final date for withdrawal from the University (Semester 1)
30 April 2024	60% of outstanding fee (annual registration) or 100% of fees if registered for one semester
02 August 2024	Final date for 2nd semester registration; Curriculum changes
31 August 2024	Due date for payment of ALL Fees
13 September 2024	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 2)

Module cancellation after the relevant due dates, student will be liable for fees, see table below:

Date	Year Long Modules	1st Semester Modules	2nd Semester Modules
01 Jan 2024 – 23 Feb 2024	0%	0%	-
24 Feb 2024 – 8 Mar 2024	-	25%	-
24 Feb 2024 – 22 Mar 2024	25%	-	-
9 Mar 2024 - 20 Mar 2024	-	50%	-
21 Mar 2024 - 28 Mar 2024	-	75%	-
23 Mar 2024 – 28 Apr 2024	45%	-	-
29 Mar 2024 - 31 Dec 2024	-	100%	-
01 Jan 2024 – 02 Aug 2024	-	-	0%
29 Apr 2024 – 21 Jul 2024	55%	-	-
03 Aug 2024 - 13 Aug 2024	-	-	25%
22 Jul 2024 – 13 Sep 2024	75%	-	-
14 Aug 2024 – 30 Aug 2024	-	-	50%
31 Aug 2024 - 13 Sep 2024	-	-	75%
14 Sep 2024 - 31 Dec 2024	100%	-	100%

9. GUIDELINE FOR SPONSORS

1. The Guidelines for subsistence including Living and Meal Allowances for the KwaZulu-Natal area is **R33 600** per annum
2. NB: Please note that Medical and Health Science students at hospitals, clinics and Student Teachers on teaching practice will have an additional cost estimated at **R7 630** per annum.
3. Suggested Book Allowances dependent on the College and the level of study will be **R9 000** per annum.
4. Suggested Laptop Allowance **R8 500** per annum.
5. Note for Sponsors: Allowances i.e. books; meals; etc., should be paid directly to students' Personal Bank Account or sponsors could enter into an agreement with FUNDI (www.fundi.co.za; info@fundi.co.za) or Intellimali (roy@intellimali.co.za), who are approved service providers to administer bursars allowances on their behalf.